

10/07/2026

NN-ICB/26-1659

Dear Requestor

Re: Freedom of Information Request

Thank you for your request for information, received on 15 June 2026, regarding governance and management of Patient Group Directions (PGDs). We have processed your request in accordance with the Freedom of Information Act 2000 (FOIA).

Under the FOIA, public authorities like ours are required to respond to requests for information within 20 working days. In response to your request, I can confirm that we do hold the information requested.

Please find below our response to your request:

1. Does your ICB hold central oversight or coordination of PGD governance across your system?

Please indicate: Yes — managed centrally / Partial — oversight held centrally but operational management devolved / No — fully devolved to member organisations / Unknown

Partial - oversight is held centrally but operational management is devolved.

2. If PGD governance is fully or partially devolved, please identify which organisations within your system are responsible, where known.

For example: GP federations, Primary Care Networks, acute trusts, community trusts, NHS 111/urgent treatment centres, community pharmacy contractors. Please name these organisations where possible.

The ICB, as the authorising body, holds responsibility for ensuring Patient Group Directions (PGDs) are developed in line with legislation and local organisational policies and governance arrangements, where they are the relevant authorising body.

Commissioned provider organisations are responsible for the governance and systems required for developing PGDs for their commissioned services, which are then submitted to the authorising body.

The ICB does not hold a list of all commissioned provider organisations who may hold this responsibility.

3. Does your ICB have any system-wide PGD policy, framework, template, or register that applies across member organisations? If yes, please briefly describe its scope and format.

No, the ICB does not have any system-wide PGD policy, framework, template, or register that applies across member organisations.

4. Who is the most appropriate contact within your ICB for medicines governance or PGD matters? Please provide name, job title, and email address.

The Medicines Optimisation Support Team manages the medicines governance process collectively via a shared mailbox. Please route all correspondence to nnicb-nn.medsoptimisation.support@nhs.net.

5. Where PGD governance is devolved, please provide the name, job title, and email address of the most appropriate contact at each member organisation, or indicate who would be best placed to redirect this request.

The ICB does not hold a centralised record of all commissioned provider organisations responsible for PGD governance, nor the individual contact details requested.

Requests for this information would need to be directed to the relevant provider organisations.

If you are unhappy with the way in which your request has been handled, NHS Nottingham and Nottinghamshire Integrated Care Board (ICB) has an internal review procedure through which you can raise any concerns you might have. Further details of this procedure can be obtained by contacting Lucy Branson, Director of Corporate Governance and Assurance via lucy.branson@nhs.net or by writing to FOI Team at NHS Nottingham and Nottinghamshire ICB, Sir John Robinson House, Sir John Robinson Way, Arnold, Daybrook, Nottingham NG5 6DA.

If you remain dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office (ICO), who will consider whether the organisation has complied with its obligations under the Act and can require the organisation to remedy any problems. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Nottingham and Nottinghamshire ICB. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/for-the-public/>.

Complaints to the Information Commissioner's Office should be sent to:

FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 123 1113 or report a concern via <https://ico.org.uk/concerns/>.

Yours sincerely

Freedom of Information (FOI) Officer on behalf of NHS Nottingham and Nottinghamshire Integrated Care Board nnicb-nn.foi@nhs.net

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the license conditions must be met. You must not re-use any previously unreleased information without having the consent of NHS Nottingham and Nottinghamshire Integrated Care Board. Should you wish to re-use previously unreleased information then you must make your request in writing (email will suffice) to the FOI Lead via nnicb-nn.foi@nhs.net. All requests for re-use will be responded to within 20 working days of receipt.