

01/07/2026

NN-ICB/26-1645

Dear Requestor

Re: Freedom of Information Request

Thank you for your request for information, received on 5 June 2026, regarding notes from FDP delivery meetings in May and June 2026. We have processed your request in accordance with the Freedom of Information Act 2000 (FOIA). Under the FOIA, public authorities are required to confirm whether information is held and, where held, to provide it subject to any applicable exemptions.

Details of your request:

Can you please provide me with all meeting notes, minutes (manual or automated), automatic transcriptions and/or facilitator notes from the Federated Data Platform (FDP) system meetings and/or delivery group meetings for May and June 2026.

Our response to your request:

We can confirm that the ICB does not hold the information requested.

The NHS Federated Data Platform (FDP) Operational Delivery Forum is convened and led by NHS England. These are system-wide meetings which ICBs may attend in a participant capacity; however, the ICB is not the meeting organiser and does not hold formal records such as minutes, transcripts, or facilitator notes for these forums for the period specified.

While ICB representatives may attend these meetings, any informal personal notes taken are not held by the organisation as corporate records and are not retained in any formal record-keeping system.

Advice and assistance (Section 16 FOIA):

Under Section 16 of the FOIA, public authorities are required to provide advice and assistance where reasonable. As these meetings are led and administered by NHS England, any formal meeting records, minutes, or related documentation are more likely to be held by NHS England.

You may therefore wish to redirect your request to NHS England via their Freedom of Information process. [NHS England » NHS Federated Data Platform](#) or [NHS England » Freedom of Information Act and Environmental Information Regulations](#).

If you are unhappy with the way in which your request has been handled, NHS Nottingham and Nottinghamshire Integrated Care Board (ICB) has an internal review procedure through which you can raise any concerns you might have. Further details of this procedure can be obtained by contacting Lucy Branson, Director of Corporate Governance and Assurance via lucy.branson@nhs.net or by writing to FOI Team at NHS Nottingham and Nottinghamshire ICB, Sir John Robinson House, Sir John Robinson Way, Arnold, Daybrook, Nottingham NG5 6DA.

If you remain dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office (ICO), who will consider whether the organisation has complied with its obligations under the Act and can require the organisation to remedy any problems. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Nottingham and Nottinghamshire ICB. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/for-the-public/>.

Complaints to the Information Commissioner's Office should be sent to:

FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 123 1113 or report a concern via <https://ico.org.uk/concerns/>.

Yours sincerely

Freedom of Information (FOI) Officer on behalf of NHS Nottingham and Nottinghamshire Integrated Care Board nnicb-nn.foi@nhs.net

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the license conditions must be met. You must not re-use any previously unreleased information without having the consent of NHS Nottingham and Nottinghamshire Integrated Care Board. Should you wish to re-use previously unreleased information then you must make your request in writing (email will suffice) to the FOI Lead via nnicb-nn.foi@nhs.net. All requests for re-use will be responded to within 20 working days of receipt.