

## Notes From Nottingham and Nottinghamshire ICS NatPSA Sodium Valproate Stakeholders Meeting

Wednesday 19<sup>th</sup> June 2024  
9.30am – 10.30am via MS Teams

**Present:-**

NHS Nottingham & Nottinghamshire ICB  
Nottingham University Hospitals  
General Practice

| No. | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Action |
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| 1.  | <p><b>Welcome, Introductions &amp; Apologies</b><br/>ICB welcomed everyone to the meeting and apologies were received.</p> <p>ICB noted that there was no representation at the meeting from either NUH or SFHT.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |        |
| 2.  | <p><b>Minutes of the Last Meeting</b><br/>The notes were recorded as an accurate record of the meeting held on 17<sup>th</sup> April 2024.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |        |
| 3.  | <p><b>Establishment of Primary Care T&amp;F Group</b><br/><b>Update on ICB SOP</b> – ICB advised that the primary care SOP needs to dovetail with the SOPs from the Trusts. National guidance states patients are only generally exempt from completing step 1 of the ARAF form if they have had a hysterectomy or are post-menopausal. Trust's must have a safe set governance process that they follow. The ARAF step 1 must be completed.</p> <p>NHCT reported on patients residing in prisons. There are concerns on how information on patients will be accessed, as many patients will be out of area. ICB spoke of several layers of information sharing, and the need to connect outwards for the out of area patients. ICB reported that a national register will not be happening. ICB spoke of possibly reporting these issues through to Heath &amp; Justice Leads and NHCT agreed to look at this.</p> <p><b>Update on SystmOne and EMIS Searches</b> – ICB reported a meeting was taken place on 19<sup>th</sup> June 2024 with the digital team.</p> <p><b>Q&amp;A Sheet for Primary Care</b> – Version 2 of the sheet is awaiting additional information around the SOP and digital templates, and ICB agreed to share to all members of the group once updated.</p> <p><b>Update on consultation templates to include snomed codes</b> – ICB advised she is still waiting details from secondary care on where the forms will be saved and how they will be sent through to primary care.</p> |        |

| No. | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Action |
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|     | <p>Patients must be reviewed every year and the first section on the ARAF form must be completed as per national guidance. Patients' circumstances can change on a yearly basis, so the first section needs to be completed. Hopefully the templates will be ready following the meeting with the digital team.</p> <p>General Practice showed concern when patients move from one clinical system to another and stated that a central register would be such a help. They talked of needing some sort of 'place' to see consultant letters or a hotline for GPs to check if it is OK to prescribe.</p> <p>NHCT data is shared through the health &amp; social care portal, but this is due to be superseded. ICB agreed to check with the digital team as to when this may be happening. Also need to check with data leads on the problems around NHCT data being shared on the portal.</p> <p>NHCT asked if she could have sight of the templates being designed for systmone. ICB reported that the templates are GP facing for fulfilling their responsibilities, so other systems may need to tweak them accordingly.</p> <p>General Practice requested that the templates have referrals to Sheffield for Bassetlaw patients as well as NUH and SFHT. ICB stated that there is a need to look outside of the meeting at referral forms especially for Bassetlaw, and GP and ICB agreed to look at forms for paediatrics.</p>                                                                                                                                                |        |
| 4.  | <p><b>Organisational Feedback, Considerations and Actions</b></p> <p><b>NUH</b> – Unfortunately no representation at the meeting.</p> <p><b>SFHT</b> – Unfortunately no representation at the meeting.</p> <p><b>NHCT</b> – advised that NHCT have got a clearer number of existing male patients, so have an idea of how much of a workload this will create. Patients have been identified by community teams including offender health. Unfortunately, NHCT do not know how many patients are being prescribed in primary care. A digital risk form and dashboard is being considered.</p> <p>A small number of patients in the Trust do not follow the requirements for PPP so the Trust will need to work out how these patients will be prescribed valproate if needed. NHCT is preparing a paper to work through internal issues within the Trust.</p> <p>ICB advised that data sharing and flows seem to be an obstacle at present, and we need to smooth and align them. Communications with all organisations and colleagues is needed.</p> <p>NHCT stated that there has been much liaising with prescribers, but nursing staff need more training around issuing high risk medications. The whole MDT may need education around SOPs, templates and also liaising with patients' families.</p> <p><b>DBH</b> – advised that at a recent meeting it was announced that shared care documents around epilepsy were due to be published. A guidance document on sodium valproate was shared, and it was agreed to share it with this group once it had been published.</p> |        |

| No. | Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Action |
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|     | <p>An adult epilepsy nurse service covers Rotherham, Doncaster and South Humberside Trusts. A neurologist from Sheffield holds outreach clinics for adults. The epilepsy service for paediatrics is run from DBH. ICB to connect to share any further information from Doncaster, Bassetlaw and South Yorkshire.</p>                                                                                                                                                                                |        |
| 5.  | <p><b>Agreement of Next Steps</b><br/>The group agreed for 2 further meetings to be arranged.</p> <p>ICB stated the urgent need to meet with both SFHT and NUH colleagues as soon as possible and ICB agreed to look into this.</p> <p>ICB asked for work to continue on SOPs, templates, governance and identifying key people we need to escalate information to.</p> <p>ICB thanked everyone for their time in attending the meeting and sorry some critical partners were unable to attend.</p> |        |
| 6.  | <p><b>Date &amp; Time of Next Meetings</b><br/>Wednesday 28<sup>th</sup> August 2024 – 9.30am – 10.30am<br/>Tuesday 29<sup>th</sup> October 2024 – 9.30am – 10.30am</p>                                                                                                                                                                                                                                                                                                                             |        |