

16/06/2025

NN-ICB/25-1160

Dear Requestor

**Re: Freedom of Information Request**

Thank you for your request for information, received on 15 April 2025, regarding the tender documentation for Community Ophthalmology and Orthoptics Services. We have processed your request in accordance with the Freedom of Information Act 2000 (FOIA).

In response to your request, I can confirm that we partially hold the information requested.

We recognise that our response has been issued outside of the statutory time frame, and we apologise for this delay. We have taken additional time in an effort to locate and review all relevant historic information to ensure we provide as complete a response as possible.

**Details of your request:**

Can you provide the original tender documentation for the below opportunity that has been closed and running for some years. The below notification is the PSR extension and we would like to receive all documents that the commissioner published prior to the commencement of the original contract prior to the extension.

Title: Community Ophthalmology and Orthoptics Services

Procurement identifier (OCID): ocds-h6vhtk-0437d6

[Community Ophthalmology and Orthoptics Services - Find a Tender](#)

**Response to your request:**

The table below has been prepared to identify the documentation released in response to your FOI request. It covers four separate contracts, and efforts have been made to locate Invitation to Tender (ITT) information for each. The table outlines the details of the ITT documentation found. Please note that minor redactions have been applied where necessary.

Contract	Documents provided Please note, <u>Section 40 (2)</u> exemption has been applied, this is highlighted by*
<b>Mid and South Nottinghamshire – Health Harmonie (Community Ophthalmology)</b>	<ul style="list-style-type: none"><li>• Service Specification *</li><li>• Clarification response</li><li>• Process overview document</li><li>• ITT combined declarations form</li><li>• Particulars</li></ul>

	<ul style="list-style-type: none"> <li>• NHS Standard Contract – Service Conditions</li> <li>• NHS Standard Contract – General Conditions</li> <li>• Financial Model – Revised</li> <li>• Financial Model</li> <li>• FOI Declaration</li> <li>• Reference Template</li> <li>• Risk Register Template</li> <li>• Indicative Activity Plan – Revised</li> <li>• Indicative Activity Plan</li> </ul>
<b>City - East Midlands Medical Services (Community Ophthalmology)</b>	<ul style="list-style-type: none"> <li>• Community Ophthalmology Activity Summary</li> <li>• Community Ophthalmology KPI and Reporting Requirements</li> <li>• Community Ophthalmology Specification</li> <li>• Community Ophthalmology Tender Response Template</li> <li>• Planning Guidance</li> <li>• Community Ophthalmology Framework</li> </ul>
<b>Bassetlaw - Primary Eye Care Services (Community Ophthalmology)</b>	<ul style="list-style-type: none"> <li>• Minor Eye Care Service Spec <ul style="list-style-type: none"> <li>○ Embedded Risk Stratification doc</li> <li>○ Embedded Formulary</li> <li>○ Embedded Written Order</li> </ul> </li> </ul> <p>Nottingham and Nottinghamshire ICB does not hold the full ITT documentation for this procurement exercise.</p>
<b>City and South Nottinghamshire - East Midlands Medical Services (Community Orthoptics)</b>	<p>Nottingham and Nottinghamshire ICB does not hold the ITT documentation for this procurement exercise.</p>

\* **Section 40 (2)** The ICB does hold this information however we are unable to provide the names and email addresses of the individuals as this information is personal information/ third party personal information. This information is exempt under section 40(2) of the Freedom of Information Act 2000.

As defined by the Data Protection Act, personal data constitutes as:

“Personal data” means any information relating to an identified or identifiable living individual.

“Identifiable living individual” means a living individual who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data or an online identifier, or one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of the individual.

If you are unhappy with the way in which your request has been handled, NHS Nottingham and Nottinghamshire Integrated Care Board (ICB) has an internal review procedure through which you can raise any concerns you might have. Further details of this procedure can be obtained by contacting Lucy Branson, Director of Corporate Affairs via [lucy.branson@nhs.net](mailto:lucy.branson@nhs.net) or by writing to FOI Team at NHS Nottingham and Nottinghamshire ICB, Sir John Robinson House, Sir John Robinson Way, Arnold, Daybrook, Nottingham NG5 6DA.

If you remain dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office (ICO), who will consider whether the organisation has complied with its obligations under the Act and can require the organisation to remedy any problems. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Nottingham and Nottinghamshire ICB. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/for-the-public/>.

Complaints to the Information Commissioner's Office should be sent to:

FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 123 1113 or report a concern via <https://ico.org.uk/concerns/>.

Yours sincerely

Freedom of Information (FOI) Officer on behalf of NHS Nottingham and Nottinghamshire Integrated Care Board

[nnicb-nn.foi@nhs.net](mailto:nnicb-nn.foi@nhs.net)

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the license conditions must be met. You must not re-use any previously unreleased information without having the consent of NHS Nottingham and Nottinghamshire Integrated Care Board. Should you wish to re-use previously unreleased information then you must make your request in writing (email will suffice) to the FOI Lead via [nnicb-nn.foi@nhs.net](mailto:nnicb-nn.foi@nhs.net). All requests for re-use will be responded to within 20 working days of receipt.