

16/09/2025

NN-ICB/25-1292

Dear Requestor

Re: Freedom of Information Request

Thank you for your request under the Freedom of Information Act 2000 (FOIA) regarding London Road Urgent Treatment Centre (UTC). Under the FOIA, public authorities like ours are required to respond to requests for information within 20 working days. In response to your request, I can confirm that we do hold the information requested.

We can confirm that this process was carried out under the NHS Provider Selection Regime (PSR), in line with national statutory guidance and the ICB's own governance processes. Please see the details below.

1. Process and decision-making

The provider selection process of the London Road UTC was undertaken using Direct Award C under the PSR. The process was approved through our internal governance structures, including formal approval by the Strategic Planning and Integration (SPI) Committee. Further detail in relation to the duties, membership and decision making of the SPI Committee, are provided in the ICB's Governance Handbook, available here [NHS-Nottingham-and-Nottinghamshire-ICB-Governance-Handbook-v1.7-2nd-update.pdf](#) (section 11, page 42).

We have provided a copy of the document which supported the decision at the SPI Committee (Appendix 1 – Direct Award CityCare).

This information demonstrates adherence to the ICB's decision-making procedures, which are governed by our Procurement and Provider Selection Policy, available here: [Procurement Policy](#).

2. Application of the Provider Selection Regime (PSR)

The process followed the NHS England Statutory Guidance on the PSR, with full consideration of the five key PSR criteria: quality, value, integration, access and inequalities, and innovation.

An equal weighting was applied to each of the five criteria. No formal scoring or moderation process was carried out, as permitted under the Direct Award C route. The rationale for the selection of the incumbent provider and the application of the PSR criteria are outlined in the documents provided at question 1.

Further detail is also available in the published transparency notice, available here: [London Road Urgent Treatment Centre - Find a Tender](#).

3. Conflicts of Interest

Conflicts of interest were managed in line with the ICB's Standards of Business Conduct Policy, available here: [Standards of Business Conduct Policy](#).

All members involved in the decision completed relevant COI declarations; please find the ICB's Register of Interests, available here: [Conflicts of Interest - NHS Nottingham and Nottinghamshire ICB](#). This includes details of those individuals who are members of the SPI Committee, which is the decision-making forum referenced at question 1.

We confirm that no conflicts of interest were identified in relation to the provider selection process.

4. Publication dates for contract notices

We confirm the following relating to the London Road UTC award:

- F03: Contract Award Notice – Published on 30 June 2025 at 16:08
- F14: Corrigendum Notice – Published on 18 August 2025 at 11:35

These notices were published in accordance with regulatory requirements and can be accessed via the link provided at question 2.

5. Contract continuity and material changes

We can confirm that there have been no material changes between the current contract and the newly awarded contract.

If you are unhappy with the way in which your request has been handled, NHS Nottingham and Nottinghamshire Integrated Care Board (ICB) has an internal review procedure through which you can raise any concerns you might have. Further details of this procedure can be obtained by contacting Lucy Branson, Director of Corporate Affairs via lucy.branson@nhs.net or by writing to FOI Team at NHS Nottingham and Nottinghamshire ICB, Sir John Robinson House, Sir John Robinson Way, Arnold, Daybrook, Nottingham NG5 6DA.

If you remain dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office (ICO), who will consider whether the organisation has complied with its obligations under the Act and can require the organisation to remedy any problems. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Nottingham and Nottinghamshire ICB. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/for-the-public/>.

Complaints to the Information Commissioner's Office should be sent to:

FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 123 1113 or report a concern via <https://ico.org.uk/concerns/>.

Yours sincerely

Freedom of Information (FOI) Officer on behalf of NHS Nottingham and Nottinghamshire Integrated Care Board

nnicb-nn.foi@nhs.net

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