

19/07/2023

NN-ICB/23/344

Dear Requestor

RE: Freedom of Information Request

With reference to your request for information I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we partially hold the information that you have requested. A response to your request is below.

In the request you asked:

Please may you provide me, in Microsoft Excel or an equivalent electronic format, with a list of non NHS trade invoices that were not paid within 30 days for the last 6 financial years which would feed into the Regulation 113 Notice you are required to publish each year as part of your obligations under The Public Contracts Regulations 2015, with the following information for each invoice (where available):

- The name of the Supplier
- Supplier email address
- Supplier company registration number
- Supplier postal address
- Supplier telephone number
- Supplier website
- The date of the invoice
- The invoice reference
- The gross value of the Invoice
- The date the invoice should have been paid by
- The actual payment date of the invoice
- The total amount of interest liability due to late payment of the invoice
- The total amount of interest paid to the supplier due to late payment of the invoice.

For the avoidance of doubt the above would be based on the data which is shown on your website, summarised in the Annual Report on page 19 (2021/22) and the equivalent for all financial years 2016 to 2023 inclusive.

The ICB does not hold the information for 2016/17.

Please see attached documents for the following periods:

- April 2017 – March 2018 (The attached report is for the formerly known NHS Nottingham North and East CCG, NHS Nottingham West CCG and NHS Rushcliffe CCG. The ICB does not hold this information for the formerly known NHS Mansfield and Ashfield CCG, NHS Newark and Sherwood CCG and NHS Nottingham City CCG)
- April 2018 – March 2019
- April 2019 – March 2020
- April 2020 – March 2021
- April 2021 – March 2022
- April 2022 – June 2022
- July 2022 – March 2023 (The attached report shows from when NHS Nottingham and Nottinghamshire ICB was formed)

Please note that the attached reports do not include the following information:

- Supplier email address
- Supplier company registration number
- Supplier postal address
- Supplier telephone number
- Supplier website
- The total amount of interest liability due to late payment of the invoice
- The total amount of interest paid to the supplier due to late payment of the invoice

Section 12 (Cost Limit Exemption)

The ICB does hold the information above that is not included in the report, however, it is not possible to provide the information without undertaking an exercise to locate, retrieve, extract and undertake analysis of a large amount of data. This would equate to a significant amount of time to ensure the accurate extraction of information and exceed the appropriate cost limit of £450.

The Freedom of Information Act state that the appropriate limit to be applied to requests received by the ICB is £450 (equivalent to 18 hours of work at £25 per hour) in estimating the cost of complying with the request for information, the ICB can only take into account any reasonable costs incurred in:

- *Determining whether it holds the information,*
- *Locating the information, or document which may contains the information,*
- *Retrieving the information, or document which may contain the information, and*
- *Extracting the information from a document containing it.*

If you are unhappy with the way in which your request has been handled, NHS Nottingham and Nottinghamshire Integrated Care Board (ICB) have an internal review procedure through which you can raise any concerns you might have. Further details of this procedure can be obtained by contacting Lucy Branson, Associate Director of Governance via lucy.branson@nhs.net or by writing to FOI Team at NHS Nottingham and Nottinghamshire ICB, Sir John Robinson House, Sir John Robinson Way, Arnold, Daybrook, Nottingham, NG5 6DA.

If you remain dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office (ICO), who will consider whether the organisation has complied with its obligations

under the Act and can require the organisation to remedy any problems. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Nottingham and Nottinghamshire ICB. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/for-the-public/>

Complaints to the Information Commissioner's Office should be sent to:

FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Telephone 0303 123 1113 or report a concern via <https://ico.org.uk/concerns/>

Yours sincerely

Freedom of Information (FOI) Officer on behalf of *NHS Nottingham and Nottinghamshire Integrated Care Board*

notts.foi@nhs.net

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the license conditions must be met. You must not re-use any previously unreleased information without having the consent of NHS Nottingham and Nottinghamshire Integrated Care Board. Should you wish to re-use previously unreleased information then you must make your request in writing (email will suffice) to the FOI Lead via notts.foi@nhs.net. All requests for re-use will be responded to within 20 working days of receipt.