

Personal Health Budgets

Purpose	A personal health budget is an amount of money to support an individual's health and wellbeing needs, which is planned and agreed between the individual, or their representative, and the ICB. The amount in someone's personal health budget is based upon their personalised care and support plan. This plan is developed in partnership with the ICB or NHS provider and identifies their health and wellbeing needs, the outcomes they want to achieve and, how the budget will be used to achieve their outcomes and keep them healthy and safe. The care and support plan and personal health budgets must be approved by the ICB.
Type of Information	Identifiable: Personal (such as name, address, date of birth) and Special Category (health information) Bank details to enable funding to be transferred into the PHB Holders bank account (where applicable).
How we will collect and use the Information	<p>Personal health budgets are managed in one of three ways or a combination of all three.</p> <p>Notional - We tell you how much money is available for your care; you say how you want us to spend the money. If your local NHS team agree this meets your needs, they arrange the care and support for you.</p> <ul style="list-style-type: none"> • Third Party - An organisation looks after the money for you and you say how you want to spend it. If your local NHS team agrees this meets your needs, the organisation pays for the care and support you have chosen. • Direct Payments - Once your care plan has been agreed, we give you or your representative the money to buy and manage your own healthcare and support. Your local NHS team must agree that this meets your needs. <p>We will record your details following an enquiry or application for a personal health budget to enable us to assess your eligibility and develop a personalised care and support plan.</p> <p>To assess the personal health budget request the ICB will need to obtain details of NHS services (including the costs) received both before and after any personal health budget is awarded.</p> <p>Information shared may involve the following:</p> <ul style="list-style-type: none"> • Your condition and treatment • Your medication and possible side effects

	<ul style="list-style-type: none"> • Your care plan, including details of the family situation where relevant • Individual / group therapy • Treatment options • Your discharge date from hospital / step-down plan (if appropriate) • Future appointments • Financial monitoring of direct payments
Who we will share the information with-	<p>The Local Authority (Social Services), health and care organisations involved in delivering or arranging the care required. The third party (for example an independent user trust or a voluntary organisation, or payroll/managed account provider) looking after your money where this has been arranged.</p> <p>Your representative or nominee – where applicable such as for a direct payment.</p>
Legal Basis for Processing Personal Data	<p>6(1)(e) processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;</p> <p>National Health Service (Direct Payments) Regulations 2013</p> <p>Processing of Special Categories of Data</p> <p>9(2)(h) processing is necessary for the purposes of preventive or occupational medicine, for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment or the management of health or social care systems and services on the basis of Union or Member State law or pursuant to contract with a health professional and subject to the conditions and safeguards referred to in paragraph 3</p> <p>Schedule 1 part 1 (2) of DPA 2018 for 'Health or Social Care Purposes'</p>
Common Law Duty of Confidentiality	Explicit Consent
Data Processors	<p>For Bassetlaw patients - Data will be processed by CHS Healthcare - suppliers of the BroadCare records system used by ICB staff.</p> <p>Identifiable information will be shared with Prepaid Financial services (where individuals have opted to manage their direct payment via a pre-paid card), A third party organisation (where individuals have chosen to have a third party personal health budget) and with any nominated Direct payment support provider DPSS (where individuals have opted to have a direct payment managed account).</p> <p>Data will be processed via SystmOne, an NHS records system used by ICB staff for Nottingham City, South Nottinghamshire and mid Nottinghamshire patients.</p>

	<p>IQAPlus- suppliers of financial records system used by ICB staff for both Nottingham City, south Nottinghamshire and Mid Nottinghamshire patients.</p>
Your Rights	<ul style="list-style-type: none"> • To be informed about the processing of your information (this notice) • Of access to information held about you • Have the information corrected in the event that it is inaccurate • To restrict or stop processing • Object to it being processed or used • Not to be subject automated decision-taking or profiling
How long we will keep the information	<p>Your personal data will be deleted from our systems and files in line with the Records Management Code of Practice 2021.</p> <p>Records Management Code of Practice - NHS Transformation Directorate (nhsx.nhs.uk)</p> <p>Where requests have been rejected information will be retained for 2 years.</p> <p>Records relating to adults will be retained for 8 years as per the standard retention periods for adult care records, for children until their 25th birthday, or 26th if the patient was 17 when care ended. Where they relate to mental health, they will be retained for 20 years or 10 years after death.</p>