

Dear Requestor

RE: Freedom of Information Request

With reference to your request for information I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information that you have requested. A response to each part of your request is below.

In the request you asked:

1. How many people are employed by your organisation, including full time and part time?

507

2. What is your current intranet solution? (Sharepoint, Wordpress, Interact, Invotra, Oak etc)

The CCG has an internally hosted Umbraco site that is managed by our IT department Nottinghamshire Health Informatics Service (NHIS).

3. How long have you been using this intranet solution?

8 years

4. When is your intranet contract up for renewal?

N/A

5. What is your annual intranet budget?

The CCG does not hold this information as it forms part of a wider contract with NHIS which includes developer days that can be used for any project (including the intranet).

6. What is your procurement process? Please can you include any portals used to list tenders and/or any suppliers/consultants used to procure.

Nottingham and Nottinghamshire CCG source procurement support from NHS Arden & GEM CSU and their procurement portal EU Supply. There are several procurement routes available to us is dependent upon both the subject matter and the value. We use the Find a Tender Portal along with the Contracts Finder Portal. Where available though we endeavor to use Public Sector

Framework Agreements which will include but not limited to Crown Commercial Services, NHS Shared Business Services, HealthTrust Europe, London Procurement Partnership, ESPO and the G-Cloud 12 Digital Marketplace.

7. Do you share intranet/IT services with other organisations, if so who? Which team and/or individual(s) are responsible for managing your intranet internally?

GP Practices within Nottingham and Nottinghamshire have access to the CCG intranet site and the content is managed by the Communication and Engagement and Corporate Assurance Team.

8. Are you using the Office 365 suite? If so, which applications from the suite are in use?

The CCG uses Office 365 for the NHS and have access to all the applications.

9. Which team and/or individual(s) are responsible for your intranet's procurement within the organisation?

The Communication and Engagement Team in collaboration with procurement team are responsible for the procurement of the CCG intranet.

10. Is your Active Directory hosted on-premise, or in the cloud?

The CCG has an on-premise Active Directory.

11. Could you provide us with a link to your Digital Workplace Strategy?

The CCG does not have a Digital Workplace Strategy.

If you are unhappy with the way in which your request has been handled, NHS Nottingham and Nottinghamshire Clinical Commissioning Group have an internal review procedure through which you can raise any concerns you might have. Further details of this procedure can be obtained by contacting Lucy Branson, Associate Director of Governance via [lucy.branson@nhs.net](mailto:lucy.branson@nhs.net) or by writing to NHS Nottingham and Nottinghamshire CCG, Sir John Robinson House, Sir John Robinson Way, Arnold, Nottingham, NG5 6DA.

If you remain dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether the organisation has complied with its obligations under the Act, and can require the organisation to remedy any problems. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Nottingham and Nottinghamshire Clinical Commissioning Group. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/for-the-public/>

Complaints to the Information Commissioner's Office should be sent to: FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF Telephone 0303 123 1113 or report a concern: <https://ico.org.uk/concerns/>

Yours sincerely

Freedom of Information Officer on behalf of *NHS Nottingham and Nottinghamshire Clinical Commissioning Group*.

[notts.foi@nhs.net](mailto:notts.foi@nhs.net)

*All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the Open Government Licence (OGL) a request to re-use is not required, but the license conditions must be met. You must not re-use any previously unreleased information without having the consent of NHS Nottingham and Nottinghamshire Clinical Commissioning Group. Should you wish to re-use previously unreleased information then you must make your request in writing (email will suffice) to the FOI Lead via [notts.foi@nhs.net](mailto:notts.foi@nhs.net). All requests for re-use will be responded to within 20 working days of receipt.*