



**Nottingham and Nottinghamshire**  
Clinical Commissioning Group

Date: 29 December 2021  
Our reference: N/21/3417

Dear Requestor

RE: Freedom of Information Request

With reference to your request for information I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information that you have requested. A response to each part of your request is below.

In the request you asked:

Please can you supply a list of suppliers your trust undertakes to supply any postal, print, and digital services listed below under the terms of the Freedom of Information Act 2000 ('the Act').

NHS Nottingham and Nottinghamshire CCG is a commissioner of healthcare services and does not provide direct healthcare. We do not have any postal, print or digital service suppliers.

Printing of any Trust approved appointments document etc and or any other type or Trust information sent to the public.

NHS Nottingham and Nottinghamshire CCG is a commissioner of healthcare services not a Trust and does not provide direct healthcare, we do not print any appointment documents etc.

Postal services. Can you please provide the name of the supplier, suppliers you have contracted to print and post any trust letter sent daily, weekly, or annually?

NHS Nottingham and Nottinghamshire CCG do not have any suppliers contracted to print and post any letters sent daily, weekly or annually.

Any contracts you have with any supplier of print and or postal services for the trust and when they are contracted to.

NHS Nottingham and Nottinghamshire CCG is a commissioner of healthcare services and does not provide direct healthcare. We do not hold any contracts with suppliers of print and/or postal services.

Do you have any digital, emailing, SMS or any such like contracts you have, who with and when they are due to expire?

NHS Nottingham and Nottinghamshire CCG has a short-term (6 month) retainer with Ginger Root, Nottingham agency, for graphic design services. This is due to expire in February 2022.

If you are unhappy with the way in which your request has been handled, NHS Nottingham and Nottinghamshire Clinical Commissioning Group have an internal review procedure through which you can

raise any concerns you might have. Further details of this procedure can be obtained by contacting Lucy Branson, Associate Director of Governance via [lucy.branson@nhs.net](mailto:lucy.branson@nhs.net) or by writing to NHS Nottingham and Nottinghamshire CCG, Sir John Robinson House, Sir John Robinson Way, Arnold, Nottingham, NG5 6DA.

If you remain dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether the organisation has complied with its obligations under the Act, and can require the organisation to remedy any problems. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Nottingham and Nottinghamshire Clinical Commissioning Group. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/for-the-public/>

Complaints to the Information Commissioner's Office should be sent to: FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF  
Telephone 0303 123 1113 or report a concern: <https://ico.org.uk/concerns/>

Yours sincerely

Freedom of Information Officer on behalf of *NHS Nottingham and Nottinghamshire Clinical Commissioning Group*.

[notts.foi@nhs.net](mailto:notts.foi@nhs.net)

*All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the license conditions must be met. You must not re-use any previously unreleased information without having the consent of NHS Nottingham and Nottinghamshire Clinical Commissioning Group. Should you wish to re-use previously unreleased information then you must make your request in writing (email will suffice) to the FOI Lead via [notts.foi@nhs.net](mailto:notts.foi@nhs.net). All requests for re-use will be responded to within 20 working days of receipt.*