

Dear Requestor

RE: Freedom of Information Request

With reference to your request for information I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information that you have requested. A response to each part of your request is below.

In the request you asked:

1. All letters, emails, newsletters or other instructions to consultants, doctors, GPs or hospital Trust's regarding the prescribing of Liothyronine, Armour Thyroid and Erfa from January 2016 to date.

The following information has been provided in response to questions 1 and 2:

- A letter sent to the provider Nottingham Woodthorpe Hospital regarding Liothyronine prescribed for hypothyroidism.
 - A letter sent to GPs regarding Liothyronine prescribed for hypothyroidism.
 - The email template that accompanied the aforementioned letter.
 - The Prescribing Hints and Tips bulletin for April 2017 which provided a prescribing update on Liothyronine.
2. Correspondence, either letters, newsletters, emails or other communication, regarding the deprescribing of Liothyronine, Armour Thyroid and Erfa from January 2016 to date.

Please refer to question 1.

3. Documents, policies, processes and any other communication, including letters, emails or otherwise, relating to all audits performed by, or on behalf of, the CCG on the prescribing of Liothyronine, Armour Thyroid and Erfa.

The CCG are aware that some audits were undertaken at GP practices during 2018, we have attached a sample audit template linked to that work. These audits were in response to the national directives at the time from NHS England. Audit information including patient identifiable data is the property of the practice.

Please find attached a copy of the audit template used by the GP Practices.

4. The CCG's data processes, privacy impact assessments, policies and risk assessment relating to the access, use of, reuse of and sharing of patient's personal confidential data.

Please find attached the following documents:

- Data Protection Impact Assessment which is completed where the CCGs or GP practices are the Data Controllers or where they are not the Data Controller, where they are on behalf of GP practices approving/ commissioning a service or change to a service involving processing of personal data.
 - Information Rights Procedure which describes the process for receiving, processing and responding to Information Rights requests including Data Subject Access and Access to Health Records requests.
5. The CCG's policies, processes, privacy impact assessments, public interest tests, instructions and guidance for pharmacists employed by the CCG to review patient medication.

Please find attached the following document:

- Data Process Agreement which provides an operating framework to enable lawful disclosure of Data to the Data Processor working on behalf of the Data Controller taking account of the Data Protection Legislation, the Common Law Duty of Confidentiality, and other applicable legislation.

The section relating to medication reviews can be found under section 3 of this document.

6. The CCG's policies, procedures or guidance on the prescribing of Liothyronine, Armour Thyroid and Erfa from January 2016 to date.

Please find a link to the Nottinghamshire Area Prescribing Committee Position Statement on Liothyronine (oral) for Hypothyroidism:

[Nottinghamshire Area Prescribing Committee statement regarding prescribing of Gonadorelin analogues in Primary Care \(nottsapc.nhs.uk\)](http://nottsapc.nhs.uk)

Please find a link to the Medicines and Appliances of Limited Clinical Value Position Statement [NHS Nottinghamshire County Black List \(nottsapc.nhs.uk\)](http://nottsapc.nhs.uk)

Other national guidance promoted locally can be found within the formulary at the following link: www.nottinghamshireformulary.nhs.uk

7. All information, minutes of meetings, documents and correspondence, including emails, letters and any other communication, relating to NICE guidelines for the prescribing of Liothyronine.

Please find a link to the minutes of the Nottinghamshire Area Prescribing Committee: [Nottinghamshire Shared Medicines Management Team \(nottsapc.nhs.uk\)](http://nottsapc.nhs.uk)

If you are unhappy with the way in which your request has been handled, NHS Nottingham and Nottinghamshire Clinical Commissioning Group have an internal review procedure through which you can raise any concerns you might have. Further details of this procedure can be obtained by contacting Lucy Branson, Associate Director of Governance via lucy.branson@nhs.net or by writing to NHS Nottingham and Nottinghamshire CCG, Sir John Robinson House, Sir John Robinson Way, Arnold, Nottingham, NG5 6DA.

If you remain dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether the organisation has complied with its obligations under

the Act, and can require the organisation to remedy any problems. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Nottingham and Nottinghamshire Clinical Commissioning Group. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/for-the-public/>

Complaints to the Information Commissioner's Office should be sent to: FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
Telephone 0303 123 1113 or report a concern: <https://ico.org.uk/concerns/>

Yours sincerely

Freedom of Information Officer on behalf of *NHS Nottingham and Nottinghamshire Clinical Commissioning Group*.

notts.foi@nhs.net

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the license conditions must be met. You must not re-use any previously unreleased information without having the consent of NHS Nottingham and Nottinghamshire Clinical Commissioning Group. Should you wish to re-use previously unreleased information then you must make your request in writing (email will suffice) to the FOI Lead via notts.foi@nhs.net. All requests for re-use will be responded to within 20 working days of receipt.