



Dear Requestor

RE: Freedom of Information Request

With reference to your request for information I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information that you have requested. A response to each part of your request is below.

Please note, as of 1 April 2020 the following Clinical Commissioning Groups (CCGs), NHS Mansfield & Ashfield CCG, NHS Newark & Sherwood CCG, NHS Nottingham City CCG, NHS Nottingham North & East CCG, NHS Nottingham West CCG and NHS Rushcliffe CCG, merged to become NHS Nottingham and Nottinghamshire CCG. More information around the new NHS Nottingham and Nottinghamshire CCG can be found on our website - <https://nottsccg.nhs.uk/about-us/our-ccg/>

In the request you asked:

1: Has the CCG deployed a cross-practice approach to the digitisation (scanning) of Lloyd George (LG) patient records?

- a: If so, who is the supplier the CCG has contracted with?
- b: When was the contract awarded and for how long?
- c: How many patient files are in scope for the digitisation project?
- d: If not outsourced, is the digitisation managed internally by CCG/practice staff?

The CCG have a project board for this which will define the approach we take to starting to digitise. The project is on hold nationally however at the moment and the CCG has not awarded contracts to any suppliers at this point.

2: If the CCG has not yet started to digitise Lloyd George records across its GP estate, does the CCG know roughly how many Lloyd George records exist in a physical form?

Practices will only hold Lloyd George records for their registered patients, approximately 1.1m across Nottingham & Nottinghamshire. Where a patients status changes i.e. register at another practice, deceased etc. these records will be collected by Primary Care Support England who will transfer records accordingly.

3: Are these physical LG files stored within the respective practice?

Yes.

4: Are any physical LG files stored with a third-party storage company, off-site?

No.

a: if so, roughly how many (files or boxes is fine)?

Not applicable.

b: What is the annual cost to the CCG for the storage of physical patient files within third party storage companies?

Not applicable.

5: Is there a uniformed Electronic Document Management system deployed across all practice surgeries?

No.

a: if so, which EDM system has been deployed?

Not applicable.

b: when was the contract awarded and how long for?

Not applicable.

c: if not, which individual systems are currently being used across the estate?

No individual systems are currently being used across the estate.

6: Who within the CCG is responsible for the digitisation of Lloyd George records across the CCG estate, in-line with the NHS England timelines?

a: Please provide name, job title and email address

The CCG contacts for the project are:

Stephen Murdock, Head of Primary Care IT

Monique Denham, Primary Care Development & Performance Manager

All staff can be contacted by submitting the contact form via the general enquiries page on our website - <https://nottscg.nhs.uk/contact-us/general-enquiries/>

7: Please also provide the details for:

A: Chief Financial Officer (or equivalent)

Stuart Poynor, Chief Finance Officer

B: Chief Information Officer (or equivalent)

Andy Hall, Associate Director of Performance & Information

C: Chief Clinical Information Officer (or equivalent)

Dr Stephen Shortt, Joint Clinical Chair

Dr James Hopkinson, Joint Clinical Chair

D: Chief Executive Officer (or equivalent)

Amanda Sullivan, Accountable Officer

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If you are unhappy with the way in which your request has been handled, NHS Nottingham and Nottinghamshire Clinical Commissioning Group have an internal review procedure through which you can raise any concerns you might have. Further details of this procedure can be obtained by contacting Lucy Branson, Associate Director of Governance via [lucy.branson@nhs.net](mailto:lucy.branson@nhs.net) or by writing to NHS Nottingham and Nottinghamshire CCG, 1 Standard Court, Park Row, Nottingham, NG1 6GN.

If you remain dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether the organisation has complied with its obligations under the Act, and can require the organisation to remedy any problems. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Nottingham and Nottinghamshire Clinical Commissioning Group formerly known as NHS Mansfield and Ashfield Clinical Commissioning Group, NHS Newark and Sherwood Clinical Commissioning Group, NHS Rushcliffe Clinical Commissioning Group, NHS Nottingham West Clinical Commissioning Group, NHS Nottingham City Clinical Commissioning Group and Nottingham North and East Clinical Commissioning Group. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/for-the-public/>

Complaints to the Information Commissioner's Office should be sent to: FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF  
Telephone 0303 123 1113 or report a concern: <https://ico.org.uk/concerns/>

Yours sincerely



Freedom of Information Officer on behalf of NHS Nottingham and Nottinghamshire Clinical Commissioning Group formerly known as NHS Rushcliffe Clinical Commissioning Group, NHS Nottingham West Clinical Commissioning Group, NHS Nottingham City Clinical Commissioning Group, NHS Nottingham North and East Clinical Commissioning Group, NHS Mansfield and Ashfield Clinical Commissioning Group and NHS Newark and Sherwood Clinical Commissioning Group.

[notts.foi@nhs.net](mailto:notts.foi@nhs.net)

All information we have provided is subject to the provisions of the Re-use of Public Sector Information Regulations 2015. Accordingly, if the information has been made available for re-use under the [Open Government Licence](#) (OGL) a request to re-use is not required, but the license conditions must be met. You must not re-use any previously unreleased information without having the consent of NHS Nottingham and Nottinghamshire Clinical Commissioning Group. Should you wish to re-use previously unreleased information then you must make your request in writing (email will suffice) to the FOI Lead via [notts.foi@nhs.net](mailto:notts.foi@nhs.net). All requests for re-use will be responded to within 20 working days of receipt.

