



Nottingham and Nottinghamshire
Clinical Commissioning Group

Date: 08/09/2020
Our reference: 3098

Dear Requestor

RE: Freedom of Information Request

With reference to your request for information I can confirm in accordance with Section 1 (1) of the Freedom of Information Act 2000 that we do hold the information that you have requested. A response to each part of your request is below.

In the request you asked:

I would like to submit an FOI request for the Communications and Engagement organisational structure for Greater Nottingham CCGs, including the NHS paybands and job titles in the structure and job descriptions of Corporate Communications staff at Bands 6, 7, 8a and 8b.

Nottingham and Nottinghamshire CCG does not hold a Communications and Engagement structure for the Greater Nottinghamshire CCGs. Attached is the Nottingham and Nottinghamshire CCG Communication and Engagement structure and job descriptions.

If a national framework was applied for the job descriptions please can I have this too?

The national framework applied was the Agenda for Change Job Evaluation process

<https://www.nhsemployers.org/pay-pensions-and-reward/job-evaluation/job-evaluation-handbook>

Finally, can you also let me know of any other communications, digital or engagement functions, regularly commissioned externally and not already included within the structure.

The CCG does not have any other communication, digital or engagement functions regularly commissioned externally.

If you are unhappy with the way in which your request has been handled, NHS Nottingham and Nottinghamshire Clinical Commissioning Group have an internal review procedure through which you can raise any concerns you might have. Further details of this procedure can be obtained by contacting Lucy Branson, Associate Director of Governance via lucy.branson@nhs.net or by writing to NHS Nottingham and Nottinghamshire CCG, 1 Standard Court, Park Row, Nottingham, NG1 6GN.

If you remain dissatisfied with the outcome of the internal review, you can apply to the Information Commissioner's Office, who will consider whether the organisation has complied with its obligations under the Act, and can require the organisation to remedy any problems. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by NHS Nottingham and Nottinghamshire Clinical Commissioning Group formerly known as NHS Mansfield and Ashfield Clinical Commissioning Group, NHS Newark and Sherwood Clinical Commissioning Group, NHS Rushcliffe Clinical Commissioning Group, NHS Nottingham West Clinical Commissioning Group, NHS Nottingham City Clinical Commissioning Group and Nottingham North and East Clinical Commissioning Group. You can find out more about how to do this, and about the Act in general, on the Information Commissioner's Office website at: <https://ico.org.uk/for-the-public/>

Complaints to the Information Commissioner's Office should be sent to: FOI/EIR Complaints Resolution, Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
Telephone 0303 123 1113 or report a concern: <https://ico.org.uk/concerns/>

Yours sincerely

Freedom of Information Officer on behalf of *NHS Nottingham and Nottinghamshire Clinical Commissioning Group* formerly known as *NHS Rushcliffe Clinical Commissioning Group*, *NHS Nottingham West Clinical Commissioning Group*, *NHS Nottingham City Clinical Commissioning Group*, *NHS Nottingham North and East Clinical Commissioning Group*, *NHS Mansfield and Ashfield Clinical Commissioning Group* and *NHS Newark and Sherwood Clinical Commissioning Group*.

notts.foi@nhs.net

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